# NOKENG TSA TAEMANE LOCAL MUNICIPALITY 

Financial Statements for the year ended 30 June 2004

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## GENERAL INFORMATION

## members of the executive committee:

Mayor Alderman PC Oelofse up to 9 July 2003
Executive Mayor C H Boshoff from 17 July 2003

MEMBERS OF THE MAYORAL COMMITTEE:

Councillor V S Botha from 18 July 2003 to 13 April 2004
Councillor G F Botha from 18 July 2003
Councillor H P Prinsloo from 18 July 2003
Councillor T J Rossouw from 1 June 2004
MEMBERS OF THE COUNCIL:

Alderman P C Oelofse
Councillor J M Shogole
Councillor N M Miya-Chaka
Councillor A R Mogale up to 14 April 2004
Councillor H P Prinsloo
Councillor V S Botha (Speaker from 14 April 2004)
Councillor G F Botha
Councillor T J Rossouw
Councillor H J L Kruger (Speaker up to 13 April 2004)
Councillor R Mello
Councillor P M Mohotlane
Councillor C H Boshoff
Councillor A Digoro from 7 May 2004
Councillor H van der Merwe from 1July 2004

## GRADING OF LOCAL AUTHORITY:

Grade 3; in terms of the grading for the remuneration of public office bearers
AUDITOR:
Office of the Auditor - General

## BANKERS:

Absa Bank

## REGISTERED OFFICE:

| Nokeng Tsa Taemane Local Municipality | P O Box 204 |
| :--- | :--- |
| Oakley Road | Rayton |
| Rayton | 1001 |

Telephone 012-7344501 Fax 012-7345698
MUNICIPAL MANAGER:
A J Boshoff
CHIEF FINANCIAL OFFICER:
F M Lötter

## APPROVAL OF THE FINANCIAL STATEMENTS

The annual financial statements set out on pages 12 to 32 were approved by the Municipal Manager on 5 January 2005

## MUNICIPAL MANAGER

A J Boshoff
BA Hons, Nat Dip Public Admin/Econ
Nat Dip Real Estate (Prop Val)

CHIEF FINANCIAL OFFICER:
F M Lötter
B Com

## FOREWORD

The council has through the past financial year again strived to ensure financial control and discipline This is a continued process to stay within the budgeted expenditure amounts and to continue with the process of recovering from years of insufficient financial discipline. With the current budget that was adopted, the council has reconfirmed it stance towards financial stability by promoting the principle of economic viability and sustainability. This is of essence to ensure that we fulfill our obligations towards our communities regarding the rendering of municipal services to all.

For the first time in 3 financial years only average tariff increases were necessary to sustain current levels of service delivery, no increase in assessment rates were implemented and additional assessment rates income received is a result of development within the area of jurisdiction as well as the implementation of the new valuation roll with effect from 1 July 2003.

We are faced with huge challenges in order to deliver basic municipal services to our community and have equally huge challenges in obtaining sufficient finance for our activities and the provision of free basic services. We are also faced with the task of adhering to all legislative functions allocated to the municipality as well as the inherent unfunded mandates that were created through the division of powers and functions.

In conclusion, I would like to express my appreciation to the Mayoral Committee, the Chief Financial Officer, the Municipal Manager and his staff for their support, co-operation and hard work during the year.

Councillor C H Boshoff
Executive Mayor

## TREASURER'S REPORT

## 1. OPERATING RESULTS

Details of the operating results per department, classification and object of expenditure are included in appendices D and E. The applicable statistics are shown in appendix F. The overall operating results for the year ended 30 June 2004 are as follows:

| INCOME | $\begin{gathered} \text { Actual } \\ 2003 \\ \text { R } \end{gathered}$ | $\begin{gathered} \text { Actual } \\ 2004 \\ \text { R } \end{gathered}$ | $\begin{array}{\|c\|} \text { Variance } \\ 2003 / 2004 \\ \% \end{array}$ | $\begin{gathered} \text { Budget } \\ 2004 \\ \text { R } \end{gathered}$ | Variance <br> Actual/ budget \% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Opening surplus Operating income for the year Closing Surplus/(Deficit) | $\begin{array}{r} (39939138) \\ (1271379) \end{array}$ | $\begin{array}{r} 56776198) \\ 3128714 \end{array}$ | 42.16 | $\begin{array}{r} (49596520) \\ 13850 \end{array}$ | (14.48) |
|  | (41210 517) | (53 647 484) |  | (49 582670 ) |  |
| EXPENDITURE |  |  |  |  |  |
| Opening deficit Operating expenditure for the year Sundry transfers Closing Surplus/(Deficit) | $\begin{array}{r} \hline \hline(477319) \\ 37874012 \\ 3813824 \end{array}$ | $\begin{array}{r} \hline \hline 1271379 \\ 43140003 \\ 9236102 \end{array}$ | 13.90 | 49582670 | (12.99) |
|  | 41210517 | 53647484 |  | 49582670 |  |

### 1.1 Rates and General Services

|  | $\begin{gathered} \text { Actual } \\ 2003 \\ \text { R } \end{gathered}$ | $\begin{gathered} \text { Actual } \\ 2004 \\ \text { R } \end{gathered}$ | $\begin{array}{\|c\|} \text { Variance } \\ 2003 / 2004 \\ \% \end{array}$ | $\begin{gathered} \text { Budget } \\ 2004 \\ \text { R } \end{gathered}$ | Variance <br> Actuall budget \% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Income | 20995259 | 27090685 | 29.03 | 22998800 | (17.79) |
| Expenditure | 22214544 | 21615595 | (2.70) | 25501620 | (15.24) |
| Surplus/(Deficit) | (1219 285) | 5475090 | 31.73 | (2 502 820) | (318.76) |
| Surplus/(Deficit) as \% of total income | (5.81) | 20.21 |  | (10.88) |  |

### 1.3 Trading Services

The following is a summary of the operating results of the Municipality's Trading Services.

## Refuse Services

|  | Actual 2003 R | $\begin{gathered} \text { Actual } \\ 2004 \\ \text { R } \end{gathered}$ | $\begin{array}{\|c\|} \hline \text { Variance } \\ 2003 / 2004 \\ \% \\ \hline \end{array}$ | $\begin{aligned} & \text { Budget } \\ & 2004 \\ & \text { R } \end{aligned}$ | Variance <br> Actual/ <br> budget <br> \% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Income | 2349862 | 4950871 | 110.69 | 4417020 | (12.09) |
| Expenditure | 2033546 | 2476851 | 21.80 | 4404050 | (43.76) |
| Surplus/(deficit) | 316316 | 2474019 | 88.89 | 12970 |  |
| Surplus/(deficit) as \% of total income | 13.46 | 49.97 |  | 0.29 |  |

## Electricity Services

|  | $\begin{gathered} \text { Actual } \\ 2003 \\ \text { R } \\ \hline \end{gathered}$ | Actual 2004 R | $\begin{array}{\|c} \text { Variance } \\ \text { 2003/2004 } \\ \% \end{array}$ | Budget 2004 R | Variance <br> Actual budget \% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Income | 8845736 | 11012809 | 24.50 | 10905130 | (0.99) |
| Expenditure | 7371577 | 9412978 | 27.69 | 10250030 | (8.17) |
| Surplus/(deficit) | 1474159 | 1599831 | (3.19) | 655100 | 144.21 |
| Surplus/(deficit) as \% of total income | 16.67 | 14.53 |  | 6.01 |  |

## Water Services

|  | $\begin{gathered} \text { Actual } \\ 2003 \\ \text { R } \end{gathered}$ | $\begin{gathered} \text { Actual } \\ 2004 \\ \text { R } \end{gathered}$ | $\begin{array}{\|c\|} \hline \text { Variance } \\ 2003 / 2004 \\ \% \\ \hline \end{array}$ | $\begin{gathered} \text { Budget } \\ 2004 \\ R \end{gathered}$ | Variance <br> Actuall budget \% |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Income | 7748281 | 13721833 | 77.10 | 11275570 | (21.70) |
| Expenditure | 6254346 | 9634578 | 54.05 | 9426970 | 2.20 |
| Surplus/(deficit) | 1493935 | 4087255 | 23.05 | 1848600 | 121.10 |
| Surplus/(deficit) as \% of total income | 19.28 | 29.79 |  | 16.39 |  |

## 2. CAPITAL EXPENDITURE AND FINANCING

The capital expenditure on fixed assets for the financial year amounts to R 3023116
The expenditure consists of the following:

|  | 2003/2004 <br> ACTUAL | 2003/2004 <br> BUDGET | 2002/2003 <br> ACTUAL |
| :--- | ---: | :---: | :---: |
| Corporate services | R <br> Rown Treasurer | R <br> Fire Services | 65540 |
| Town Clerk / Town Secretary | 30000 | 97125 |  |
| Technical Services |  | 50000 | 67110 |
| Licensing |  |  | 23889 |
| Library | 6954 | 55000 | 11067 |
| Municipal Buildings | 5855 | 6000 | 35981 |
|  | 36425 | 11900 |  |

An amount of R 7183 in respect of capital expenditure incurred, was financed through the transformation grant received from the National Department of Development Planning and Local Government, and was done in terms of the transformation plan that was approved by the Council. An amount of R 36425 was financed through a library grant and R 54971 financed through a contribution from the Metsweding District Municipality. R 2854387 was financed by means of a grant from the National Department of Sport Recreation Arts and Culture.

Resources used to finance the fixed assets were as follows:

|  | 2003/2004 <br> ACTUAL | 2003/2004 <br> BUDGET | 2002/2003 <br> ACTUAL |
| :--- | ---: | ---: | ---: |
| External Loans | R | R | R |
| Capital development fund |  |  |  |
| Contribution from operating income <br> Grants and subsidies <br> Provision and reserves <br> Public contribution <br> Suspense Account | 295150 |  | 23889 |
|  |  |  | 242945 |

More detail regarding external loans and internal advances used to finance fixed assets are shown in appendix $B$.

## 3. EXTERNAL LOANS, INVESTMENTS AND CASH

External loans outstanding on 30 June 2004 amount to R2 522281 (R2 652356 in 2003) as set out in appendix B. An amount of R 130075 was redeemed in the financial year.

Investments and cash on 30 June 2004 amounts to R6 292663 (R2 338715 in 2003) Investments to the amount of R 2000000 were withdrawn, interest to the amount of R 153948 was earned. Cash to the amount of $R 4458$ (R4458 in 2003) represents petty cash balances as at 30 June 2004.

More information regarding loans and investments are disclosed in notes 4 and 7 and appendix $B$ to the financial statements.

## 4. FUNDS, RESERVES AND PROVISIONS

The movement regarding statutory funds, reserves and trust funds are given in appendix A. Council resolved that all statutory funds as at 30 June of each financial year not supported by cash should be written back to the council appropriation account.

More information regarding funds and reserves are disclosed in the the notes (1 to 3 ) and appendix A to the financial statements.

## 5. GOING CONCERN

Current assets are exceeding the current liabilities with R 4823 129, when comparing this figure with the R 735095 of which the current liabilities exceeded the current assets as at 30 June 2003, an improvement in the liquidity for the year ending 30 June 2004 must be acknowledged. Special effort is still made to enhance and improve sources of revenue and to curb expenditure . Current assets comprises of debtors, R33.7 million of which R 23.7 has aged more than 120 days and may therefor be difficult to recover. In order to ensure that the council meets its cashflow requirements, credit control has been made a priority in order to ensure financial sustainability.

## 6. GENERAL

In the audit qualification of the financial statements dated 30 June 2002, it was stated that the appropriations in respect of the the disestablished Eastern Gauteng Services Council was not fully accounted for. This issue is still outstanding as the information contained therein needs to be verified prior to inclusion in the financial statements of the Municipality. We envisage that this will be addressed as soon as the organisational structure is finalised and additional capacity is created. The non-availability of an updated fixed asset register is still an issue that needs to be addressed, funding was requested and as soon as confirmation is received, a service provider will be appointed for the compilation of the fixed asset register.

## 7. APPRECIATION

I would like to express my appreciation to the Mayor, Councillors, the Municipal Manager and Departmental Heads for the support they have given me and my personnel during the year.

A special thanks to the personnel in the Finance Department who assisted me during the year.

## F M Lötter

 Chief Financial OfficerB Com.

## ACCOUNTING POLICIES

The accounting policies are consistent with those applied in the previous year, except if otherwise indicated.

## 1. Basis of presentation

1.1 These financial statements have been prepared to conform to the standards laid down by the Institute of Municipal Treasurers and Accountants in its Code of Practice for Local Government Accounting (1997) and the Published Annual Financial Statements for Local Authorities (2nd dedication 1996, as amended).
1.2 The financial statements are prepared on the historical cost basis, adjusted for fixed assets as more fully detailed in Accounting Policy, note 3.
1.3 The financial statements are prepared on the accrual basis: - Income is accrued when collectable and measurable. Certain direct income is accrued when received, such as traffic fines and certain licences.

- Expenditure is accrued in the year it is incurred.


## 2. Consolidation

The balance sheet includes Rates and General Services, Trading Services and the different funds, reserves and provisions. All inter-departmental charges are set-off against each other, with the exception of assessment rates, refuse removal, electricity and water, which are treated as income and expenditure in the respective departments.

## 3. Fixed assets

3.1 Fixed assets are stated:

- at historical cost; or
- at valuation (based on the market price at date of acquisition), where assets have been acquired by grant or donation,
while they are in existence and fit for use, except in the case of bulk assets which are written off at the end of their estimated life as determined by the Treasurer.


### 3.2 Depreciation:

The balance shown against the heading "Loans Redeemed and other Capital Receipts" in the notes to the balance sheet is tantamount to a provision for depreciation, however, certain structural differences do exist. By way of this "provision" assets are written down over their estimated useful life. Apart from advances from the various council funds, assets may also be acquired through:

- Appropriations from operating income, where the full cost of the assets forms an immediate and direct charge against operating income, and therefore it is unnecessary to make any further provision for depreciation.
- Grant or donation, where the amount representing the value of such grant or donation is immediately credited to the "Loans Redeemed and other Capital Receipts" account.
3.3 All net profits from the sale of fixed assets are credited to the Capital Development Fund.
3.4 Fixed assets are financed from different sources, including external loans, operating income, endowments and internal advances. These loans and advances are repaid within the estimated lives of the assets acquired from such loans and advances. Interest is charged to the service concerned at the ruling interest rate applicable at the time that the advance is made.


### 4.1 Funds and reserves

### 4.1.1 Capital development fund

Ordinance 9 of 1978, section 2 , as amended determines that a local authority must make a minimum contribution of $1 \%$ of the income of the previous financial year towards the capital development fund.

### 4.1.2 Endowmment fund

Endowments by township developers for the purpose of establishment and/or upgrade of public infrastructure or amenities are credited to this fund.

### 4.1.3 Land Trust Fund

Proceeds in respect of the sale of council property is credited to the Land Trust Fund, the purchase of land for municipal use is also financed through the Land Trust Fund.

In terms of a council resolution, all statutory funds as at 30 June of each financial year that is not supported by cash or investments are written back to the council appropriation account this this does however not apply to the Capital Development Fund.

### 4.2 Reserves

### 4.2.1 Community Facilities

This reserve was created under the old Housing Act to provide for loss of rentals due to non payment of accounts

### 4.2.2 Maintenance

This reserve was created for the purpose of maintaining buildings, roads, refuse, sewerage, electricity and water networks

### 4.2.3 Civil Defence Fund

This reserve was created to finance expenditure as a result of disasters
4.2.4 Vehicles and Equipment

This reserve was created to finance extraordinary maintenance on vehicles and equipment.

### 4.2.5 Loss of rental reserve

The loss of rental reserve was created to cater for loss of rental due to non-payment of rental.

## 5. Retirement benefits

The Nokeng Tsa Taemane Local Council and it's employees contribute to various pension and provident funds ( Details are reflected under paragraph 25 of the notes to the financial statements. The Nokeng Tsa Taemane Local Council and it's councillors contribute to the Municipal Councillors Pension Fund, which provides retirement benefits to such councillors.

The retirement benefit plan is subject to the Pension Funds Act, 1956 with pension being calculated on the final pensionable remuneration paid. Current contributions are charged against operating income on the basis of current costs. Unfavourable experience adjustments and the cost of securing increased benefits are written off over the lesser of the remaining period of service of employees or five years. Favourable experience adjustments are retained in the retirement benefit plan.

## 6. Surpluses and deficits

Any surplus or deficit arising from the electricity and water services are consolidated into the general surplus of the council

## 7. Treatment of administration and other overhead expenses

The cost of the internal support services are transferred to the different services in accordance with the Institute Report on Accounting for Support Services (June 1990).

## 8. Investments

Investments were made according to the stipulations of the Second Amendment on the Local Government Transition Act, Act 97 of 1996.

## 9. Income recognition

### 9.1 Electricity and water billings

All meters are read and billed monthly. Where meters cannot be read during a particular month, they are provisionally billed with the necessary adjustments made in the month they are indeed read.

### 9.2 Assessment rates

Nokeng Tsa Taemane Local Municipality applies a differential rating system. In terms of this syster assessment rates are levied on land value of property.
Rebates granted as as follows:
40 \% rebate for a household earning less than R 13000 per annum
30 \% rebate for a household earning between R 13000 and R 18000 per annum.

BALANCE SHEET AT 30 JUNE 2004

|  | Notes | $\begin{gathered} 2004 \\ R \end{gathered}$ | $\begin{gathered} 2003 \\ R \end{gathered}$ |
| :---: | :---: | :---: | :---: |
| CAPITAL EMPLOYED |  |  |  |
| FUNDS AND RESERVES |  | 4362033 | 3465211 |
| Statutory funds | 1 | 3320506 | 2748337 |
| Reserves | 2 | 1041527 | 716875 |
| RETAINED INCOME/ <br> (ACCUMULATED DEFICIT) |  |  |  |
|  | 15 | 3128714 | (1271 379) |
|  |  | 7490747 | 2193832 |
| LONG-TERM LIABILITIES | 3 | 2377540 | 2522490 |
| CONSUMER DEPOSITS: SERVICES | 4 | 1442216 | 1241440 |
|  |  | 11310503 | 5957762 |
| EMPLOYMENT OF CAPITAL |  |  |  |
| FIXED ASSETS | 5 | 6487374 | 6641559 |
| LONG-TERM DEBTORS | 7 |  | 51297 |
|  |  | 6487374 | 6692856 |
| NET CURRENT ASSETS / (LIABILITIES) |  | 4823129 | (735095) |
| CURRENT ASSETS |  | 40150068 | 28886610 |
| Debtors <br> Cash <br> Short-term investments <br> Short-term portion of long-term debtors | 8 | 33790511 | 26512252 |
|  |  | 4458 | 4458 |
|  | 6 | 6292663 | 2338715 |
|  | 7 | 62436 | 31185 |
| CURRENT LIABILITIES |  | (35 326 938) | (29 621 705) |
| Provisions <br> Creditors <br> Loans: short-term portion of long-term liabilities Bank Overdraft | 9 | 825871 | 686477 |
|  | 10 | 33091946 | 27902824 |
|  | 3 | 144740 1264382 | 129866 902538 |
|  |  | 11310503 | 5957761 |

## INCOME STATEMENT FOR THE YEAR

## ENDED 30 JUNE 2004


(Refer to appendix D and E for more detail)

## CASH FLOW STATEMENT FOR THE YEAR <br> ENDED 30 JUNE 2004



## NOTES TO THE FINANCIAL STATEMENTS AS AT 30 JUNE 2004

## 1. STATUTORY FUNDS

Capital Development Fund
Endowment Fund
Land Trust Fund
(Refer to appendix A for more detail)

## 2. RESERVES

| Community Facilities | 963 | 963 |
| :--- | ---: | ---: |
| Loss of Rent | 12502 | 12502 |
| Maintenance: General | 183706 | 183706 |
| Maintenance: Buildings | 72591 | 72591 |
| Maintenance: Roads | 57683 | 57683 |
| Maintenance: Refuse | 3580 | 3580 |
| Maintenance: Sewerage | 91811 | 52907 |
| Maintenance: Electricity | 152911 | 107398 |
| Maintenance: Water | 339703 | 99468 |
| Civil Defence Fund | 4858 | 4858 |
| Vehicles \& Equipment | 121219 | 121219 |
| Operating Capital | $\underline{1041527}$ | $\boxed{716875}$ |
|  |  |  |


| 2004 | 2003 |
| :---: | :---: |
| R | R |
| 3150327 | 2615808 |
| 37762 | 37762 |
| 132417 | 94767 |
| 3320506 | 2748337 |
| 963 | 963 |
| 12502 | 12502 |
| 183706 | 183706 |
| 72591 | 72591 |
| 57683 | 57683 |
| 3580 | 3580 |
| 91811 | 52907 |
| 152911 | 107398 |
| 339703 | 99468 |
| 4858 | 4858 |
| 121219 | 121219 |
| 1041527 | 716875 |

## NOTES TO THE FINANCIAL STATEMENTS AS AT 30 JUNE 2004

## 2004 <br> R

## 3. LONG TERM LIABILITIES

| Annuity loans | 2522281 | 2652356 |
| :---: | :---: | :---: |
|  | 2522281 | 2652356 |
| Less: Current portion transferred to |  |  |
| current liabilities | 144740 | 129866 |
| Annuity loans | 144740 | 129866 |
|  | 2377541 | 2522490 |

(Refer to appendix B for more detail on long term liabilities)

## ANNUITY LOANS

Annuity loans carry interest of between $9.625 \%$ and $16.55 \%$ and will be fully redeemed in 2014
See appendix B for more detail

## No Loans are secured by investments of the Municipality.

## NOTES TO THE FINANCIAL STATEMENTS AS AT 30 JUNE 200<

(Continued)

2004
R

## 4. CONSUMER DEPOSITS SERVICES

Electricity and water

No guarantees are held in respect of electricity and water deposits

## 5. FIXED ASSETS

| Fixed assets at the beginning of the year | 28567321 | 28298410 |
| :--- | ---: | ---: |
| Capital expenditure during the year <br> Less: Assets written off, transferred or disposed <br> during the year | 3023116 | 268911 |
| Total fixed assets | 31590437 | 0 |
|  |  |  |
| Less: Loans redeemed and other capital receipts |  | 28567321 |
| Net fixed assets | $\frac{(25103063)}{6487374}$ | $\frac{(21925762)}{6641559}$ |

(Refer to appendix $C$ and section 2 of the Treasurer's report for more detail on the fixed assets)
6. INVESTMENTS

Unlisted
Short-term deposits
Total Investments

Marked value of listed investments, and management's valuation of unlisted investments

Unlisted investments
2338715

Investment were made according to the stipulations of the Second Amendment on the Local Government Transition Act,
Act 97 of 1996, Section 9.
No investments have been written off during the year
No investments have been pledged as security for any
funding facilities of the council.

## NOTES TO THE FINANCIAL STATEMENTS AS AT 30 JUNE 2004

(Continued)

2004
2003
R
R
7. LONG TERM DEBTORS

| Car Loans | 60700 | 78518 |
| :---: | :---: | :---: |
| Computer Loans | 1736 | 3964 |
|  | 62436 | 82482 |
| Less: Short-term portion transferred to current assets | (62 436) | (31 185) |
|  |  | 51297 |

## 8. DEBTORS

| Current debtors (consumers) | 33764522 | 24766000 |
| :--- | ---: | ---: |
| Amounts paid in advance | 652226 | 1231407 |
| Debtors (Other) | 6651774 | 6113257 |
|  | 41068523 | 32110664 |
| Less: Provision for bad debts | 7278012 | 5598412 |

An amount of $R$ 29,000.00 was written off in terms of a council resolution during the financial year.

## 9. PROVISIONS

| Accumulated Leave | 825871 | 523672 |
| :--- | ---: | ---: |
| Audit Fees | - | 112805 |
| Accounting Services | - | 50000 |

The provision for bad debts is subtracted from the outstanding debtors figure and thus not stated as a provision in the balance sheet (Refer to appendix A and note 10 for more detail)

| 2004 | 2003 |
| :---: | :---: |
| $R$ | $R$ |

## 10 CREDITORS

| Creditors - Trading | 24336 | 950 |
| :--- | ---: | ---: |
| - Other | 32386519 | 26643461 |
| Receipts in advance | 652225 | 1231407 |
| Deposits other | 28866 | 27006 |
|  |  | 33091946 |
|  |  |  |
|  |  |  |

## 11. ASSESMENT RATES

|  | Site <br> Valuations <br> as at | Improvement <br> valuation <br> as at | Actual <br> income | Actual <br> income |
| :--- | :---: | :---: | :---: | :---: |
|  | $\mathbf{2 0 0 4}$ | $\mathbf{2 0 0 4}$ | $\mathbf{2 0 0 4}$ | $\mathbf{2 0 0 3}$ |
| R | $\mathbf{R}$ | $\mathbf{R}$ | $\mathbf{R}$ | $\mathbf{R}$ |
| Residential \& commercial | 543829400 | 908835300 | 13144440 | 5201321 |
| Government | 61076600 | 108324700 | 1211561 | 618535 |
|  |  |  |  |  |
|  | 604906000 | 1017160000 | 14356001 | 5819856 |

Valuations are performed every four years and the last general valuation came into effect on 1 July 2003.
In addition to rebates on government and municipal property a rebate of up to 40\% was granted to pensioners and the needy.

The basic rates were as follows:

|  | Site | Improvements |
| :--- | :---: | :---: |
| Residential | 0.08 | 0 |
| Commercial | 0.08 | 0 |
| Rural Areas | 0.032 | 0 |


| 12. COUNCILLORS REMUNERATION | $\mathbf{2 0 0 4}$ | $\mathbf{2 0 0 3}$ |
| :--- | :---: | :---: |
|  | $\mathbf{R}$ | $\mathbf{R}$ |
| Mayor's Allowance | 155506 | 118663 |
| Executive Committee | 184986 | 202233 |
| Councillors allowances | 382857 | 550717 |
| Travelling allowances Councillors | 169629 |  |
| Councillors pension contribution | 103675 |  |
| Councillors medical contributions | 66450 |  |
|  |  | 1063103 |
|  |  |  |

13. AUDITORS REMUNERATION

2004
2003

Audit fees
386267

2004
R

2003
R

## 14. FINANCIAL TRANSACTIONS

Total external interest earned or paid

- Interest earned 153948
- Interest paid 363660

256293
381663

Capital charges debited to operating account Interest:

- External

363660
381663
50573
53778
Redemption:

- External

130075
24110
142872

- Internal

23567 601880

## 15. APPROPRIATIONS

## Appropriation account:

Accumulated surplus / (deficit) at the beginning of the year Operating surplus / (deficit) for the year Appropriations for the year:
Prior year adjustments


Accumulated surplus / (deficit) at the end of the year

Prior year adjustments mainly reflects the charges against the appropriation account in respect of the debt owed to the Deprtment of Transport for arrears license fees not paid over. Another item contribution to this amount is the interest charges in respect of the Eskom debt that, in terms of a council resolution, is charged against the appropriation account.

## Operating account

Capital expenditure
Contributions to :

| Accumulated Leave | 302200 | 252000 |
| :--- | ---: | ---: |
| Working Capital | - | 1218678 |
| Bad debt provision | 1679600 | - |
| Capital development fund/Revolving fund | 329998 | 1757000 |

NOTES TO THE FINANCIAL STATEMENTS AS AT 30 JUNE 2004

|  | (Continued) |
| :---: | :---: |
|  | Restated |
| 2004 | 2003 |
| R | R |
| 13636195 | 2065126 |
| (9 236 102) | (3813 824) |
| 2381948 | 1781567 |
| 70150 | 23889 |
| 1981800 | 1470678 |
| 329998 | 287000 |
| 568418 | 601880 |
| 50573 | 53778 |
| 363660 | 381663 |
| 24110 | 23567 |
| 130075 | 142872 |
| 516250 | 268234 |
| (162 805) | (1824 147) |
| 7703904 | (921 164) |

17. (INCREASE) / DECREASE IN WORKING CAPITAL
(Increase) / decrease in debtors, long term debtors
(8 937813 )
Increase / (decrease) in consumer deposits 200776
(6 828 754)
205520
Increase / (decrease) in creditors
5189122
6359867
(263 367)
The cash flow statement prior year has been restated to reflect the correct amount as cash generated by operations and increase in working capital the restatement being necessary to correctly reflect the expenditure charged against funds, provisions and reserves and the increase in debtors
18. INCREASE I (DECREASE) IN LONG-TERM LOANS (EXTERNAL)

Loans raised
Loans repaid

| 130075 |
| :---: |
| $\underline{(130075)}$ |

## 19. (INCREASE) / DECREASE IN EXTERNAL CASH INVESTMEN1

Investments realised
Investments made

| 1846052 <br> $(5800000)$ <br> $(3953948)$ | 4643707 <br> $(3000000)$ |
| :---: | :---: |

## 20. (INCREASE) / DECREASE IN CASH ON HAND

| Cash balance at the beginning of the year |
| :--- |
| Less : Cash balance at the end of the year |
| $(898080)$ $(808 ~ 833)$ <br> $(898 ~ 080)$  |

## 21. RETIREMENT BENEFITS

The majority of the employees of the Nokeng Tsa Taemane Local Council are menbers of one of the undermentioned funds and those who are not, are paid a lump-sum gratuity at retirement age. The council's contributions to these funds are reflected as a charge against income in the financial statements.
21.1 Joint municipal Pension Fund 5 members

An actuarial valuation of the Joint Municipal Pension fund was done on 30 June 2003 where it was stated that this pension fund was only $66,4 \%$ funded.
21.2 Municipal Employees pension fund 58 members

An actuarial valuation of the Municipal Employees Pension fund was done on 28 February 2003 where it was stated that this pension fund was $106.9 \%$ funded.
21.3 The Municipal Gratuity Fund 30 members

An actuarial valuation of the Municipal Gratuity fund was done on 30 June 2003 where it was was stated that this pension fund was $100 \%$ funded.
21.4 SALA Pension fund is a private fund. The level of funding was $98 \%$ on 1 July 1995. Nokeng Tsa Taemane has no commitment with regard to unfunded benefits. 20 staff are members of this fund Aproximately $12 \%$ of the Council's employees are members of this fund. The actuarial valuation is carried out every three years.
21.5 SANLAM Provident Fund is a defined benefit fund. An actuarial valuation is carried out every three years. The Nokeng Tsa Taemane Local Council has no commitment to finance any deficit. Approximately $29 \%$ of the council's employees are members of this fund.
21.6 Germiston retirement fund 7 staff are members of this fund An actuarial valuation of the Germiston Retirement Fund was done on 28 February 2003 where it was stated that this pension fund was $96.1 \%$ funde

| 2004 | 2003 |
| :---: | :---: |
| $R$ | $R$ |

22. CAPITAL COMMITMENTS

Commitments in respect of capital expenditure
-Approved and contracted for
Construction of multi-purpose centre Onverwacht
This expenditure will be finance from:
-District Council grants
345613
345613

23. LAND TRUST FUND

Outstanding advances to borrowing services

Less: External investments

94767 (94 767)

| 94767 |
| :--- |

24. CAPITAL DEVELOPMENT FUND

Outstanding advances to borrowing services
Accumulated fund
Less: External investments

| 3150327 |
| ---: |
| 2854706 |
| 295621 |

## APPENDIX A

## STATUTORY FUNDS AND RESERVES

|  | Balance at 30/06/2003 R | Contributions during the year R | Interest on investments R | Other income R | Expenditure during the year R | Balance at 30/06/2004 R |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| STATUTORY FUNDS |  |  |  |  |  |  |
| Capital Development Fund | 2615808 | 329998 | 204521 | - | - | 3150327 |
| Endowment Fund | 37762 | - | - | - | - | 37762 |
| Land Trust Fund | 94767 | - | - | 37650 | - | 132417 |
|  | 2748337 | 329998 | 204521 | 37650 | - | 3320505 |
| RESERVES |  |  |  |  |  |  |
| Community Facilities | 963 | - | - | - | - | 963 |
| Loss of Rent | 12502 | - | - | - | - | 12502 |
| Maintenance: General | 183706 | - | - | - | - | 183706 |
| Maintenance: Buildings | 72591 | - | - | - | - | 72591 |
| Maintenance: Roads | 57683 | - | - | - | - | 57683 |
| Maintenance: Refuse | 3580 | - | - | - | - | 3580 |
| Maintenance: Sewerage | 52907 | - | - | 38904 | - | 91811 |
| Maintenance: Electricity | 107398 | - | - | 45513 | - | 152911 |
| Maintenance: Water | 99468 | - | - | 240235 | - | 339703 |
| Civil Defence Fund | 4858 | - | - | - | - | 4858 |
| Vehicles \& Equipment | 121219 | - | - | - | - | 121219 |
|  | 716875 |  |  | 324652 |  | 1041527 |


| EXTERNAL LOANS |  | Interest rate | Redeemable | Balance at 30/06/2003$\mathbf{R}$ | Received during the year$\qquad$ | Redeemed or written of during the year$\qquad$ | Balance at 30/06/2004$\mathbf{R}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Loan no. | Detail/Aim |  |  |  |  |  |  |
| Annuity loans |  |  |  |  |  |  |  |
| 1664/1 | Sewerage | 9.625\% | Dec 2004 | 10717 | - | 6975 | 3742 |
| 1664/2 | Sewerage | 10.05\% | Jan 2006 | 6033 | - | 2236 | 3797 |
| 1944 | Sewerage | 16.55\% | Dec 2012 | 42854 | - | 3206 | 39648 |
| 1805 | Electricity | 13.75\% | Jun-2007 | 31202 | - | 3628 | 27574 |
| 1859+960 | Electricity | 13.75\% | Jun-2009 | 169132 | - | 10123 | 159009 |
| 1914 | Electricity | 16.55\% | Dec-2006 | 43179 | - | 7110 | 36069 |
| L-001/RO | Water | 13.50\% | Sept-2014 | 2265529 | - | 90535 | 2174994 |
| 1844 | Water | 16.55\% | Jun-2010 | 83710 | - | 6262 | 77448 |
|  |  |  |  | 2652356 | - | 130075 | 2522281 |
| (Refer to note 4) |  |  |  | 2652356 | - | 130075 | 2522281 |

INTERNAL ADVANCES
TO BORROWING SERVICE

|  | Balance at 30/06/2003 R | Received during the year R | Redeemed or Written of during the year <br> R | Balance at 30/06/2004 <br> R |
| :---: | :---: | :---: | :---: | :---: |
| Capital Development Fund | 277093 |  | 24110 | 252983 |
| Land Trust Fund | 94767 |  |  | 94767 |
| (Refer to note 27, 28 \& 29) | 371860 |  | 24110 | 347750 |

## APPENDIX C

## ANALYSIS OF FIXED ASSETS

| Expenditure | Service | Budget $2004$ <br> R | Balance at 30/06/2003 R | $\begin{aligned} & \text { Expenditure } \\ & 2004 \\ & \text { R } \end{aligned}$ | Written of transferred redeemed or disposed of during the year R | Balance at 30/06/2004 R |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 306590 | RATES AND GENERAL SERVICE | 353400 | 17986632 | 3023116 |  | 21009748 |
| 304702 | Community service <br> Assessment rates Cemetary <br> Library Municipal Buildings Department of works Building Control \& T/Plan Council General Expense Parks \& Recreation Town Clerk / Secretary Town Treasurer Traffic Swimming pool | 276400 | 12551088 | 3010307 |  | 15561395 |
|  |  |  |  |  |  | 15561395 |
|  |  |  | 5923 |  |  | 5923 |
| 4300 |  | 11900 | 139490 | 36425 |  | 175915 |
|  |  | 30000 | 2066804 | 2854387 |  | 4921191 |
|  |  |  | 3419686 |  |  | 3419686 |
| 1750 |  | 99500 | 2223325 |  |  | 2223325 |
| 247905 |  | 30000 | 3483615 | 55540 |  | 3539155 |
| 36523 |  | 25000 | 43715 |  |  | 43715 |
| 2367 |  | 30000 | 794627 |  |  | 794627 |
| 11858 |  | 50000 | 262903 | 63955 |  | 326858 |
|  |  |  | 111000 |  |  | 111000 |
|  |  |  |  |  |  |  |
| 1888 | Subsidised service | 68000 | 281048 | 6954 |  | 288002 |
|  | Fire Fighting |  | 62930 |  |  | 62930 |
|  | Public Health \& Clinic | 13000 | 207659 |  |  | 207659 |
|  | Roads \& Streets | 55000 | 8571 | 6954 |  | 15525 |
| 1888 | Ambulance |  | 1888 |  |  | 1888 |
|  | Economic service | 9000 | 5154496 | 5855 |  | 5160351 |
|  | Sewerage <br> Licensing | 5000 4000 | 4504235 650261 |  |  | 4504235 656116 |
|  | Licensing |  | 650261 | 5855 |  | 656116 |
|  | HOUSING SERVICE |  | 321790 |  |  | 321790 |
|  | Individual Housing |  | 321790 |  |  | 321790 |
| 2700559 | TRADING SERVICE | 492000 | 10258899 |  |  | 10258899 |
|  | Electricity | 492000 | 3996778 |  |  | 3996778 |
|  | Refuse |  | 506610 |  |  | 506610 |
| 2700559 | Water |  | 5755511 |  |  | 5755511 |
| 3007149 | TOTAL FIXED ASSETS | 845400 | 28567321 | 3023116 |  | 31590437 |
|  | LESS : CAPITAL REDEEM |  |  |  |  |  |
| 896770 | OTHER CAPITAL RECEIP |  | 21925762 | 3177301 |  | 25103063 |
| 838085 | Loans redeemed and adva |  | 3212281 | 154185 |  | 3366466 |
|  | Provisions \& Reserves |  | 23957 |  |  | 23957 |
|  | Public contributions |  | 40117 |  |  | 40117 |
|  | Land trust Fund |  | 16000 |  |  | 16000 |
|  | RSC \& Grants |  | 17393288 | 2952966 |  | 20346254 |
|  | Subsidies \& Job Creation |  | 24156 |  |  | 24156 |
| 58685 | Contributions from income |  | 1215963 | 70150 |  | 1286113 |
| 2110379 | NET FIXED ASSETS |  | 6641559 | (154 185) |  | 6487374 |

## APPENDIX D

## ANALYSIS OF OPERATING INCOME AND EXPENDITURE

## FOR THE YEAR ENDED 30 JUNE 2004

| $\begin{gathered} \hline \text { Actual } \\ 2003 \\ R \end{gathered}$ |  | $\begin{gathered} \text { Actual } \\ 2004 \\ \text { R } \end{gathered}$ | Budget 2004 <br> R |
| :---: | :---: | :---: | :---: |
| 6956246 | INCOME <br> Grants and Subsidies | 6372997 | 6417100 |
| 3799449 | - National Government | 6117093 | 6117100 |
| 3156797 | - Provincial Government <br> - Metropolitan Council | 255904 | 300000 |
| 32999816 | Operating Income | 50403201 | 43179420 |
| 5819856 | - Assessment rates | 14356001 | 9031400 |
| 8502949 | - Sale of electricity | 9860468 | 10102900 |
| 7702749 | - Sale of water | 10047629 | 8827400 |
| 10974263 | - Other service charges | 16139103 | 15217720 |
| 39956062 | Total Income | 56776198 | 49596520 |
|  | EXPENDITURE |  |  |
| 17247309 | Salaries, wages and allowances | 18168321 | 20386955 |
| 17910799 | General expenses: | 29548970 | 33889325 |
| 5060953 | - Purchase of electricity | 5105086 | 5387200 |
| 4212739 | - Purchase of water | 3704377 | 3818600 |
| 8637107 | - Other general expenses | 20739507 | 24683525 |
| 1473325 | Repairs and maintenance | 1066943 | 4138150 |
| 600106 | Capital charges | 568418 | 568900 |
| 23889 | Contributions to fixed assets | 70150 | 845400 |
| 1757678 | Contributions to funds | 2311798 | 2268800 |
| 39013106 | Gross expenditure | 51734599 | 62097530 |
| 1139094 | Less: Amounts charged out | 8594596 | 12514860 |
| 37874012 | Net expenditure | 43140003 | 49582670 |

## APPENDIX E

'DETAILED INCOME STATEMENT FOR THE YEAR ENDED 30 JUNE 2004


ANNEXURE F STATISTICAL INFORMATION

A
GENERAL STATISTICS
(i) POPULATION

WARD 1
WARD 2
WARD 3
WARD 4
WARD 5
WARD 6
(ii) SUMMARY OF VALUATION OF PROPERTY
(a) TAXABLE
date of valuation :
(b) NON-TAXABLE

ROODEPLAAT
ELANDSRIVIER
PIENAARSRIVIER
RAYTON
REFILWE
ZONDERWATER
CULLINAN
(iii) DETAILS OF VALUATION OF PROPERTIES
(1) RESIDENTIAL PROPERTIES
(a) VALUATION OF RESIDENTIAL PROPERTIES

ROODEPLAAT
ELANDSRIVIER
PIENAARSRIVIER
RAYTON
REFILWE
ZONDERWATER
CULLINAN
(b) NUMBER OF RESIDENTIAL PROPERTIES

ROODEPLAAT
ELANDSRIVIER
PIENAARSRIVIER
RAYTON
REFILWE
ZONDERWATER
CULLINAN
(2) VALUATION OF COMMERCIAL PROPERTIES
(a) COMMERCIAL PROPERTIES

ROODEPLAAT
ELANDSRIVIER
PIENAARSRIVIER
RAYTON
REFILWE
ZONDERWATER
CULLINAN
(b) NUMBER OF COMMERCIAL PROPERTIES

ROODEPLAAT
ELANDSRIVIER
PIENAARSRIVIER
RAYTON
REFILWE
ZONDERWATER
CULLINAN

ANNEXURE F STATISTICAL INFORMATION
(iv) ASSESSMENT RATES : CENT IN THE RAND c/R (SINGLE DWELLINGS)
ROODEPLAAT
1.05c/R

Land/ Right : Residential - Agricultural
Single Dwelling
1.16c/R

Second Dwellings
2.53c/R

Third Dwellings
Four and More Dwellings
$\mathbf{2 0 0 1 / 2 0 0 2}$
$\mathbf{4 1 6 6 5}$
14246
6076
8174
5190
4072
3907

1185458683
01-Jun-99
415042365
277958100
141995406
135547310
52093002
90145000
72677500

| $\mathbf{1 6 4 4 6 7 1 6}$ | $\mathbf{1 6 4 4 6 7 1 6}$ |
| :---: | :---: |
| 4058001 | 4058001 |
| 1194110 | 1194110 |
| 0 | 0 |
| 7537306 | 7537306 |
| 4281500 | 4281500 |
| 2645000 | 2645000 |
| 788800 | 788800 |

## 1125848955

385229164
276044083
141995406
133004940
52093002
90145000
47337360
8620
1550
2232
1056
1122
1903
40
717

59609728

| 29813201 | 29813201 |
| :---: | :---: |
| 1914017 | 1914017 |
| 0 | 0 |
| 2542370 | 2542370 |
| 0 | 0 |
| 0 | 0 |
| 25340140 | 25340140 |
| $\mathbf{8 4}$ | $\mathbf{8 4}$ |
| 19 | 19 |
| 11 | 11 |
| 0 | 0 |
| 32 | 32 |
| 0 | 0 |
| 0 | 0 |
| 22 | 22 |

2001/2002
2002/2003
2003/2004


| Posnr. | Debiteure | Krediteure |
| :---: | :---: | :---: |
| 502 | 2,738,782.42 |  |
| 5110022002 |  | 310,310.83 |
| 5110050005 |  | 298,384.05 |
| 5110095005 | - | 15,247.14 |
| 5110093003 | 1,800.00 |  |
| 5110100004 |  |  |
| 5110256009 | - | 1,322,076.03 |
| 5110256017 |  | 535,408.50 |
| 5110259007 |  | 50,875.49 |
| 5110260008 |  | 116,228.61 |
| 5110260016 |  | 178,432.51 |
| 5110261004 |  | 124,600.23 |
| 5110270003 |  | 10,000.00 |
| 5110301105 | 6,138.13 | - |
| 5110304006 |  | 100,000.00 |
| 5110307004 | 12,956.32 |  |
| 5110308000 | - | 4,161.95 |
| 5110410001 |  | 25,668.27 |
| 5110414005 |  | 300,084.41 |
| 5110415001 | 658,936.72 |  |
| 5110416007 | 581.85 |  |
| 5110500000 | - | 9,581,013.87 |
| 5110502002 | 25,047.89 |  |
| 5110503008 | 1,786.80 |  |
| 5110515005 |  | 3,635,693.99 |
| 5110520000 |  | 345,612.71 |
| 5110602006 | 579,448.11 |  |
| 5110700008 |  | 43,859.65 |
| 5118908004 | - | 31,211.84 |
| 5118954005 | 2,391,347.20 |  |
| 5118960006 | 9,920.00 |  |
| 5118989000 |  | 8,389,116.62 |
| 5118994005 |  | 1,059,292.19 |
| 5118999005 | 225,028.96 | - |
| 5119000034 |  | 172,731.88 |
| 5119000018 |  | 82,237.10 |
| 5119000026 |  | 114,000.00 |
| 5119000042 |  | 275,610.54 |
| 5119000050 |  | 102,660.50 |
| 5119000068 |  | 131,100.00 |
| 5119000084 |  | 5,205.71 |
| 5119000092 |  | 1,863,091.57 |
| 5119100004 |  | 1,553,647.07 |
| 5119120004 |  | 184,707.95 |
| 512 (VAT) |  | 1,424,247.80 |
| Totaal | 6,651,774.40 | 32,386,519.01 |

